

## School Counseling Internship Action Plan

Name: Lisa Ines Stimson

Internship Site: Harford Technical High School

Semester: Spring A or B: B


Internship Supervisor: Matthew Berg

*All activities should be agreed upon by, and completed, in collaboration with the Site Supervisor. Interns should plan to complete items 1-9 as part of their internship hours. Additionally, Interns Should add a minimum of 4 activities they will engage in this semester. Add as many rows as needed.*

	<b>Activity:</b>	<b>Description:</b>	<b>Delivery Method:</b> <i>(In-person, hybrid, or virtual).</i>	<b>Date Completed by:</b>	<b>Estimated Direct Hours</b>	<b>Estimated Indirect Hours</b>
1	Individual Counseling	Work with several students in an individual counseling setting to address academic, personal, and social concerns.	In-person	05/02/2026	43	30
2	Small group counseling	Currently, no small groups are scheduled for this semester due to the district LAUNCH program. **May change if need develops.	In-person	TBD	0	0
3	Classroom Guidance	Collaborate, develop, and teach guidance lessons within the health teacher's curriculum.	In-person	05/02/2026	2	15
4	Consulting with Teachers	Consulting with educators in 9th to 12 <sup>th</sup> grade to assist with students.	In-person	05/02/2026	15	20
5	Parent Meetings or Workshop	Attending SST, reintegration, and other initiated meetings regarding parents and student services.	Hybrid (Video Call)	05/02/2026	10	15
6	Academic Planning with students	Working with students to adjust schedules for the Spring semester, as requested for special circumstances, or	In-person	05/02/2026	5	10

		discuss dual enrollment/AP options, and continue working towards completing needed credits.				
7	Career/College planning with students	Working one-on-one with students to discuss options for scholarships, intended enrollments in 2- to 4-year institutions, or seeking/providing information regarding technical certificates.	In-person	05/02/2026	15	20
8	Participating in IEP, 504, or Observation meetings	Attending monthly SST, 504, and attendance meetings.	In-person	05/02/2026	5	10
9	Data Activity (MEASURE)	Analyze datasets to identify trends or gaps that warrant improvement.	Hybrid	05/02/2026	5	10
10	LAUNCH Program	Addressing individualized goals and adjusting plans as needed or warranted to help achieve desired outcomes for students.	In-person	03/30/2026	7	15
11	Student Registration Night with HCC	Presentation and information assembly for students and parents about registration for next year's courses, including but not limited to dual enrollment, post-secondary enrollment, and additional programs offered.	In-person	02/11/2026	2	5
12	Financial Fridays	Researching upcoming scholarships to be added to an email for	Hybrid (Email)		0	15

		seniors and their parents every Friday.				
13	2026/2027 Scheduling Launch	Working with students to develop and select classes in which they will be enrolled for the 2026-2027 Fall term.	In person		10	10

School Counseling Intern Signature:  \_\_\_\_\_  
 Site-Supervisor Signature: \_\_\_\_\_  
 Faculty Instructor Signature: \_\_\_\_\_

Date: 1/21/2026  
 Date: 1/21/2026  
 Date: \_\_\_\_\_